

**UHM Department of Anthropology
MA Non-thesis Plan B**

Plan B: Requires 3 scholarly papers on anthropological topics, one of which must be a research proposal. Students normally write the research proposal their second year in residence after or while enrolled in ANTH 710, Seminar in Research Methods or ANTH 711, Seminar in Research Design. Plan B students are encouraged to give a presentation or paper at a professional conference or in the Graduate Student Symposium held every April.

All graduate students should submit class and Plan B papers formatted to respective professional standards by subsdiscipline:

- cultural and linguistic anthropology - American Anthropologist
- archaeology - American Antiquity
- physical anthropology - American Journal of Physical Anthropology OR Quarternary International

1. **Advisory meeting:** Have an initial meeting with your interim advisor to discuss your study plans. This should be done soon after you arrive at the Department, generally within the first two weeks of your first semester.

2. **Candidacy Conference:** This should be done by the end of your second semester (March-April). The Candidacy Conference is the first meeting of your three-member MA committee, comprised of a chair and two other members; at least one must be full-time Anthropology faculty.

Bring the following to the meeting:

- updated degree Checksheet (obtain from the Graduate Specialist in Saunders 346c)
- a typed Proposed Program of Study, including:
 - declaration of intent to pursue Plan B track
 - courses you plan to take
 - your subfield, focus specialization, geographic area, and foreign language
 - list of committee members (names and departments)

Please have your committee chair sign and date a copy of your proposed program of study. Give this to the Graduate Specialist in room 346c to be entered into your academic file.

3. **Application for Diploma:** When approaching graduation, submit an Application for Diploma. There is a fee for this; it rolls over to the term of graduation if you do not graduate as planned.

4. **Final Examination Meeting:** When you have completed all coursework and other Plan B requirements, schedule a final meeting with your committee. Two weeks previous to the meeting, submit three papers to your committee members. At the meeting, bring the departmental form for Master's Plan B: Final Examination. The titles of your three papers should be typed on this form. At the end of the meeting, have this form signed by your committee members and submit it to the Graduate Specialist.

5. **Petition for Admission to the Doctoral Program:** If you are planning to apply to the doctoral program, after your Final Examination meeting, give the Graduate Specialist a list of all Anthropology faculty with whom you have taken courses and a Petition for Admission to Doctoral Program (available from the Graduate Division website). These faculty will meet and decide whether or not to admit you to the doctoral program.

Notes:

- The Applied Archaeology MA is a terminal degree, and those wishing to enter the doctoral program must reapply.
- You may reserve the Anthropology Conference Room Saunders 347 for committee meetings. Reservations are made in the datebook in room 346C.
- All Graduate Division forms can be downloaded at <http://www.hawaii.edu/graduate/download/list.htm>.
- Internal (departmental) forms should be obtained from the Graduate Specialist in room 346C.
- Check Graduate Division deadlines for submission of application for diploma, final examinations, and petition for admission to the doctoral program. These are posted in the graduate student Special Events room every semester.